

**HIGH COUNTRY FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS MEETING  
February 18, 2009  
MINUTES**

**CALL TO ORDER  
1901**

**ROLL CALL** Roger Durham, Paul Britton, John Rittenhouse, Robb Kambic, Dale Sternlicht

**LAST MONTH'S MEETING MINUTES**

December 10, 2008 Minutes – John Rittenhouse moved to accept the minutes as corrected, Dale Sternlicht second. Motion carried.

January 21, 2009 Minutes – John felt the reference to SOGs on page 8 needs to say they are Timberline Fire Authority SOGs. On Page 9 in the fourth line down there is a single letter “t” in the conversation about tires, which needs to be changed to the word “to”. John moved to accept the minutes as corrected, Dale second. Motion carried.

**PRESENTERS/PUBLIC COMMENT/GUEST SPEAKER**

Paul Britton had been presented with a list of questions prior to the meeting from Michelle Northrup. Paul reviewed Michelle's questions and he read his written responses to her questions. Two attachments have been added to the back of these minutes with the complete text of Michelle Northrup's questions and Paul's written responses. Replies by other Board members for each question are included below.

Secret meetings

John stated the minutes for the Timberline Board meeting in question were presented for approval at the next meeting. There was a reference to secret meetings in those minutes. John asked that the reference to “secret” be deleted because it was derogatory and not conducive to a spirit of working together. As far as he knows, the reference to secret was deleted. He has not seen the final approved minutes of that meeting so he does not know exactly how they read.

Michelle Northrup explained the reason she asked this question was that the minutes are for the members of the public. The way those minutes look, someone had a problem with something and decided to call a recess and have a discussion out of the public view. Michelle went on to say she is concerned how people conduct themselves when they are members of public agencies that have anything to do with peoples taxes. Paul would like Michelle to refer this question to members of the Timberline Fire Authority Board. Paul added that Chief Roberts and three members of the Sierra Board were involved in the incident in question. Michelle replied that the minutes should have reflected what had happened to maintain the integrity of those minutes.

After Paul read the statement in Michelle's question about the comments made by the Colorado Sierra Chair in reference to the High Country Board having secret meetings, John asked Michelle who had been making the statements. Michelle replied they came from the Colorado Sierra Chair and she does not quote people unless she can do so verbatim.

Circumventing the Chief

A comment in Michelle's statement said a representative of Colorado Sierra had stated to Black Hawk officers that High Country does not know what incident command is. John asked Michelle who had made the comment and her reply was Gail Maxwell.

Paul referred the questions pertaining to High Country Board's circumventing the authority of the chief over to Chief Bulich.

1<sup>st</sup> Is this board circumventing the Chiefs authority? Richard replied no, it has never happened to his knowledge.

2<sup>nd</sup> Is incident command structure in place and is it used? Please explain. Richard replied incident command is in place for High Country Fire Department and we have a command structure for Timberline Fire Authority. We have an SOG that establishes the chain of command, who is in command and the order of command. Michelle asked if the Board has ever blocked him in trying to implement incident command and Richard replied not true.

3<sup>rd</sup> Is this board working around the chief and going to the firefighters. Richard replied this is not true at all. John asked Michelle if all the quotes in that part of the statement came from Gail and Michelle replied yes.

John mentioned the next Timberline Fire Authority meeting is Monday, February 23, 2009.

Robb would like to have a discussion on the issues during an executive session.

Mark Cohen, the district's Attorney, asked if a lawyer has attended the Timberline meetings. After Paul replied no, Mark said that the members of the Timberline Board need to be careful in policing themselves so open meeting laws are not violated.

#### **TREASURER'S REPORT**

Dale stated there are a number of bills that need to be signed tonight. There are no problems at this time.

Dale asked if the safety deposit box is just for storage of titles and deeds or can other items be kept there as well. Paul replied it was currently used to store deeds and titles. He added the box also contained a copy of a bond used to purchase a truck that has been paid off, one piece of memorabilia and a deed to one piece of property that the District does not own any more.

John asked why expenditures for natural gas and propane are shown for three stations and nothing for two stations. Shelia replied some of the bills have not come in at this time. In addition, some of the stations do not have gas so there would not be any bills for them, and if anything was in the wrong category, it can be moved into the correct category.

#### **Executive Session**

John moved to have an executive session to have legal questions answered by Mark Cohen, district's Attorney, and Dale second. Motion carried.

**The meeting was recessed at 1948 to move into Executive Session.**

**The regular meeting was reconvened at 2042.**

Upon reconvening the regular session, Paul announced the Board members had a discussion with the attorney concerning the information heard from a community member during Public Comment.

Paul believes the Timberline merger is in jeopardy due to the comments that were heard tonight and from what he has heard from the community.

John will attempt to contact Gail Maxwell and talk to her about the concerns raised during the meeting and about the direction of requiring Firefighter 1. John said that whoever made the decision about FF1 did not have the authority to do so. That authority is vested in the Board of Directors and he is not aware of any motion by the High Country or Timberline Boards pertinent to that requirement. Paul added that High Country and Colorado Sierra have that authority as well.

Dale feels comments have been made that are slanderous against the High Country Board and the department. If things cannot be corrected, the High Country Board may need to look at other options.

Robb stated the next meeting of the Timberline Fire Authority should be postponed until John has an opportunity to talk to Gail and the High Country Board has an opportunity to hold a special meeting to discuss the results of the conversation. John feels it is important to resolve the issues. Paul wants to reschedule the Timberline meeting so the High Country Board has an opportunity to discuss the results of the conversation John has with Gail at a special meeting or regular Board meeting before deciding on a direction to take.

Robb moved to have John contact Gail to reschedule the Timberline meeting so there is time to meet with Gail to work out problems, hold a special High Country Board meeting to discuss the meeting with Gail and finally attend the next Timberline meeting. Roger second. Under discussion, John restated what he thought the motion required of him: talk to Gail Maxwell about what Michelle Northrup said she had heard Gail say, Reschedule the Feb 23 TFA Board meeting and talk about the FF1 requirement. The High Country Board will then hold a special meeting to discuss the results of his conversation with Gail. A decision will be made during the special meeting on how to proceed. Paul replied the High Country Board needs some answers before we proceed. Motion carried.

## **LEGAL ISSUES**

Training contract for Rene Macias

Shelia wants to move one issue from her report to Legal Issues. Rene Macias has requested some changes to the contract and Shelia wants the Board approval for those changes. Jake Vassar, speaking for the trainer, feels the most important change deals with payment for services. Rene will be sending invoices bimonthly for his services. Invoices will be for the 15<sup>th</sup> and the last day of the month. Another issue has to do with the requirement of certificates being issued before payment. Some certificates that come from the State are only printed twice a year while test results are sent out as soon as they are available. Rene feels having to wait up to 6 months for certificates to be issued before being paid is too long. Rene is also concerned because some of the classes he is being contracted to teach are in-house classes and do not come with certificates. Rene is willing to supply the department with a roster of members attending each class, who passed the class and the number of hours for the class. John wants to know if the contract can be amended to have the instructor supply something to show completion rather than issuing certificates. Paul asked Mark Cohen if the Board could put something in the contract that says if the certifications are not provided, can we request a refund of fees paid to him. Paul's point is the Board wants to make sure Rene does what is expected of him. Jake added Rene is going to assist Jake with the necessary paper work needed to apply for the Division of Fire Safety certificates because it is High Country Training Officer's responsibility to make that request. Rene request line L1 (in the contract) to be changed to reflect that he will assist the High Country Training Officer with the certificate process. Roger asked Jake to clarify that it is the High Country Training Officer's responsibility to handle certification. Jake replied that Rene can help with processing the paperwork but ultimately it is the department's responsibility. John commented that it would be impossible for any trainer to guarantee all of his students will successfully complete every class. It is just the trainer's job to teach and evaluate each student's progress.

Roger stated he just wants to see some form of proof that the class happened. It does not matter if it is a certificate or a class roster now that Roger understands that it is the Training Officer's job to file the paperwork to the State for certificates. Shelia stated she had the same concerns as the Board does. She will be satisfied as long as there is documentation the training happened and which members attended. Jake stated he would sign off on class rosters before Rene's hours are submitted to signify the training happened. Shelia will match Rene's invoice with Jake's paperwork before paying the invoice.

Roger asked the discussion of the contract go back to page one and they discuss the requested changes one at a time in order. Roger did not like the first change requested by Rene in Comment 1 to include Colorado Sierra on the contract. No change was made in the parties involved in the contract.

Rene's next change request has to do with needing to have the Business Manager's signature to purchase needed materials for a class. Renee wants the District Chief or his designee to be able to approve those purchases. Jake feels it could save time if Richard or Jake, himself, is able to authorize small purchases and gave an example of making copies. Roger asked Shelia if this is something that could go through under the purchase order system. Shelia would have to look further into that. Richard stated that was the way they purchased the book for the HazMat class. Shelia feels it would be helpful if the Board would put a dollar amount on those types of purchases. Richard or Shelia needs to have the ultimate authority on these purchases because of the job descriptions and Shelia felt the procedures need to be the same for all contractors.

Members agreed that requests for purchases need to follow the current purchasing policy and procedures. Board members were concerned that the trainer may buy a piece of equipment or books and agreed all purchases need to stay with the department. Richard would like a \$10-\$20 limit put on purchases for things like copies. Shelia asked Richard if that is something that Jake could approve. Richard replied that would be his recommendation and maybe have a limit of up to \$50. Members agreed to have the contract state the current purchasing procedure would be followed.

Jake moved on to Line 9 dealing with termination. Rene would like a 30 day notice if the Board decides to terminate his service. Mark has a problem with this change. This was put into the contract in case there is a need to terminate for cause. It is a bad idea to be required to give someone a 30-day notice if that person has committed a felony or stole money and the Board feels it best to terminate him immediately. The Board agreed with Mark's conclusion.

Under Attachment 1 part B, Rene wants to remove medical since we already have a medical officer who is responsible for teaching that training. Roger asked if HCFD would need Renee to teach medical, Jake replied that is Kristine Bulich's responsibility.

Part C has a typo that should read RT-130.

Rene wants to remove Parts H, K, and I, as they are not his responsibility.

Rene wants L to be changed to say he will assist the training officer in preparing all documents to be submitted.

John asked about items 12 and 13. Roger was concerned that those items were being removed at the request of Ryan Roberts. Roger asked who gave Ryan the authority to remove firefighter safety and survival classes from High Country's training schedule. Jake replied he did not plan to bring these items up because he does not want to remove these classes from the list. This was an

estimate of what Rene was going to teach. He will not request pay if he does not teach those classes. Jake went on to add, Ryan has stated he has an instructor that will teach that class for free. Paul asked if he expects to be paid for each class on the list. Jake replied the list is just an estimate of costs should Rene teach each of the classes. There may be other classes added or taken out depending on the department needs. Rene, Jake and Richard will discuss those needs. Richard added everything on the list would still be within the amount budgeted.

Roger stated he has a copy of the purchase order policy and wanted to know if the Board members needed to go over it or if they were satisfied with the way, things are. Roger asked if both Shelia and Richard agree on these. Shelia replied they both have agreed on the purchase policy. Roger feels that the contract should follow the purchase order policy.

John moved to adopt Rene's contract with the changes discussed, Dale second. Under discussion, Roger wanted to know how the Board would know the correct changes were made on the contract. Mark stated he would make the changes by the weekend and send them out to everyone before the contract is sent to Rene for his signature. Motion carried.

#### Inclusions

Paul stated there was an agenda item on opening up an opportunity for inclusion later in the meeting. Mark mentioned there is another petition from another Zarlengo family requesting an inclusion into High Country Fire Protection District but it is not part of the original parcels acted upon last year. Mark stated he does not have all the information yet. He just wanted the members of the Board to have that information. Paul added that according to the Timberline IGA neither party would include or exclude property without the written consent of the other party. We will need to have Colorado Sierra's permission to continue with this.

#### Gilpin Ambulance

John wants a letter from the Board supporting leaving Medic 1 stationed at High Country Station. Mark Cohen stated it is no secret he has represented the ambulance for a long time and he wants to make sure it does not create a conflict of interest issue for him. John will write the letter, send it to the other Board members for approval before sending it to Zane.

Roger stated he had attended the informational meeting on the problems facing the Gilpin Ambulance. Zane distributed a packet of information and Roger wants to know what should be done with the packet. Mark stated the Gilpin Ambulance was having two main problems.

- 1) They are not making enough transports to meet expenses.
- 2) They are having trouble collecting Medicare payments.

It was suggested a copy of the letter be filed in the Business Manager's office.

Paul stated they had set a 9:30pm completion time for the meeting. He asked if the members of the Board wanted to adjourn or continue working. The consensus was to continue with the meeting.

#### **Recess for pension board at 2124**

#### **Reconvened 2236**

#### **CORRESPONDENCE/EMAILS/HCFD INFO**

Correspondence was received from Irene Shonle with the Gilpin County Extension Office. She wants to get out the word about the wildfire symposium scheduled for March 14 designed to cover issues such as the pine beetle infestation, dry winter conditions and what is needed to prepare for the wildfire season. Members of the fire departments will talk about ways they can

help. Irene missed the mailing of the Fire Plug newsletter. Shelia asked if the Board wants to approve sending the information out to our members and ask them to get the word out to others. Robb stated he doesn't want HCFD firefighters put on the spot of saying they are experts on these issues. Shelia asked if the Board would have a problem with her sending out an email to the membership advertising the symposium or would it look like HCFD is promoting the event. Roger felt it should say this is information only and Richard was fine with that.

Jim Larson sent a message that asked about the status of the tank installation at the Station 6 property. Richard stated he has a copy of the plans for the site and will go down to look at the land and pick a site for the tank next month. Roger remarked that the tank is budgeted. Once the location for that tank is chosen, the purchase and installation bid process can begin.

## **OLD BUSINESS**

Merger update - Board member

Robb stated the last Timberline Board meeting was just an informational meeting due to lack of quorum. Paul added he had to work and John was ill. Roger stated those were both acceptable reason for missing the meeting.

Safety Deposit Documents (missing) – Robb/Paul

Roger and Paul made a list of what is in the box. There are some truck titles needing to be recorded at the Gilpin County Clerk's office from 1980's, after VIN checks were completed. The deed for Station 4 was not in the safety deposit box and cannot be located. A copy will have to be requested from the Boulder County Clerk's office.

Station 6 – Roger

Copies of the plans for the building and the land around it have been given to Richard and he will make the decision on the location of the tank.

Bylaws Changes – John

John stated Mark has looked at the recommended changes and has no concerns. Robb is concerned about taking the oath of office out of the bylaws. Gary Gain stated the Special District Association includes working copies of all required paper work needed to run the election in the materials they send out; the current oath of office is included. John moved to accept the bylaws as amended, Robb second. No discussion. Motion carried. Each member of the Board wants a corrected copy of the bylaws and the master copy needs to be signed by Paul.

Personnel Policies

Paul had talked to Mark concerning the disclaimer and most businesses are including the disclaimer. John stated the disclaimer is only for a handbook and not a policy. If the Board wants to change the Personnel Policy to a handbook that would be fine. Roger said his last employment had something similar and it was called a handbook. John has a copy of the Mountain Family Health Handbook that has a similar disclaimer. John added if the Board is going to call this a policy then it should not include the disclaimer. Roger feels the members of the Board should take a copy of the policy and make the changes they feel are necessary. John stated he tried doing that on Section 5 and ended up rewriting the whole section. Roger stated it was his understanding they were going to start with pages 12 to 16 of the Personnel Policies and work on those. Paul added it should be pages 12 to 16. John thought the Board agreed to look at Section 5 – Employment Practices and did not look at anything above that.

Robb asked the board members to look at the part on nepotism; Robb wants to make sure everyone agrees with what it says in section F and, for the record, he thinks he has followed the intent of the section. Roger stated the district's lawyer sent out an email stating part F does not affect Robb because Robb is not an employee of the district. Dale feel there is no problem unless

we hire a direct relative of one of the employees. Roger feels we have no problem as things now stand. He added there could be a concern with the volunteer if one member is the direct supervisor of a spouse or family member. Robb asked if this affects Richard and Kristine Bulich since he directly supervises her activities. Roger stated we have to stipulate this policy be for paid employees unless we want to include volunteers as well. Dale commented he felt is just for employees. Roger then stated there is a section in the policy related to the Chief. Do we consider him an employee? Shelia stated there is a place on page 16 there is discussion about the appraisal of the chief and it refers to the chief and any other employee that reports directly to the Board. Robb feels the Board needs to define what an employee is. He feels the members are employees even though they are not paid. Robb wants the question asked of Mark. Roger stated if we decide this is for paid employees the board will need to write a separate section to cover the members. John stated if the Board changes this to an employee handbook then it applies to paid employees. The Board could then choose to write something that applies to volunteers. Roger feels the only volunteer the Board can handle is the chief. After that, the chief handles all volunteers. Robb brought this up because the insurance agent always refers to the members as employees. Shelia stated Pinnacol Insurance refers to the members as employees. The topic came up when Shelia was talking to the Pinnacol representative about the Auxiliary to see if they were covered under the district's worker's comp. The auxiliary member is not covered while the firefighters are. Roger stated the Personnel Policies should be tabled until Paul can talk to the lawyer about the questions raised. John suggested Paul should ask the following questions:

- 1) Should this be a handbook or policy?
- 2) Are volunteers considered employees?

Dale asked how we address these issues with the chief, because he reports directly to the Board. John relied that is done in policy. John added what he wrote on employee appraisal could be turned into a separate policy that addresses both paid employees and the Chief.

Personnel Policies have been tabled until the March meeting.

## **BUSINESS MANAGER REPORT**

### **Colorado state forest check for Tanker 5 lease**

Shelia stated Paul has a check in his packet for \$200 that covers the yearly lease of the State Forest Service truck stored at Station 5. She attended the last commanders' meeting and Richard mentioned he wants to store this truck at Timberline Station 7. If that is done, who should pay the lease, High Country or Colorado Sierra? Richard stated he has talked to Allen Owen and he is talking about redeploying that truck to another location unless it is stored in a more central location. Right now, there is no room to store it at Station 2 without moving an ambulance to another location. Dale stated if it is going to be use by both departments Timberline should be the one to pay. Roger stated Timberline Fire Authority could not contract equipment. Shelia added the lease is for High Country and the department probably needs it to remain in that district. Roger asked if we really need the truck. Roger stated the new Tanker 3 might alleviate some of the problems once it arrives and if Tanker 5 was located somewhere else the old tanker could be stored at Station 5. Richard mentioned the truck could possibly be stored in the State shops in Rollinsville. Richard added Allen Owen says Tanker 5 needs to be stored where we will use it more. Richard added if it is more accessible we may use it more. Richard asked when the payment is due. Paul looked at the invoice and said payment is due upon receipt. Richard asked if the department could postpone the payment to see if Colorado Sierra wants to take over the lease. Richard wants to keep the truck and recommends paying the bill. It may be we need the truck considering the higher possibility of wild land fires this season. Roger stated if we put it in Colorado Sierra do we need an agreement. Roger requested that Richard ask Allen if we need to have any changes to the agreement if we move Tanker 5 to Station 7. The Board agreed to pay the invoice this year.

### **Policies – work order and purchase policy**

Richard and Shelia have agreed on the work and purchase order policies as presented in the packets. Shelia asked if the board is agreeable. John stated these are procedures not policies. Roger agrees with the change to calling them procedures. Shelia will change them to procedure rather than policies and asked if they need to be adopted by the Board? Paul said the Board does not need to adopt procedures developed to meet what is set down in policy. Roger added it would be a good idea to add the date Shelia and Richard approved them.

### **Minutes policy**

Shelia started by saying John had provided most of the information for this policy but that she made minor changes to have it fit HCFD; she was hoping this policy would save time getting the minutes ready for the Board's approval. This policy has been reviewed by Attorney Mark Cohen who asked for the bottom sentence to be added on to the policy. Shelia added the intent is to save time and have the minutes ready for approval at the following meeting.

Roger asked how this was going to work and have the minutes ready for the packets. Shelia stated there might be times when packets do not have the latest information in them. Having the packets ready a week in advance may be difficult because of the number of other things that go on in the office. It would be better if the packets had to be ready 72 hours before the meeting. Paul asked everyone to try this policy for one month. Gary has one week to compile the minutes and send them out to Board members. The Board members will have 1 week to send back any corrections. John wants to have a hard copy of the minutes included in the packet. Roger feels if Gary does not have a response from the Board in a week then the minutes had no corrections.

### **Fireproof safe for office.**

Shelia would like to purchase a fire proof safe that can be used to store titles, deeds and other important documents in a more accessible location. Having these documents stored at the business office will save board members time needed to travel to the safety deposit box when there needed. John moved that a safe be purchased, Robb second. Under discussion, John stated this in not Board business, this decision was delegated to the Business Manager. Motion carried.

### **Station 1**

Shelia stated the Station 1 rock fence project has been completed. Two members from the Board of Directors went with Shelia to examine the final project. Company representatives showed them what had been done to secure the large rock in place including the coloring of the shotcrete to match the rock.

### **Snowplow contract**

There are two completed snowplow contracts on file at the business office for back up plowing services.

### **DSL**

DSL has been installed at Station 2 with service provided by Qwest. Shelia has canceled Wispertel for station 2.

### **Hepatitis B contract**

This contract has been delivered to Boulder Community Hospital.

### **Highway use permit**

The completed highway use permit has been delivered. That is the permit required for the widening of High Country Lane. That will take place in July.

### **Decals for new trucks**

The decals purchased from Rainbow Signs will be installed on the new trucks tomorrow.

### **Stairs for Station 3**

Shelia has located a new contractor. She will be moving forward on this project.

### **Employee update**

The maintenance and administrative assistant positions are doing a great job and saving the district money each month.

### **FRETAC Grant for LifePak AEDs**

Two LifePak 500s units will be ordered shortly.

### **Survey**

Shelia has conducted an informational survey with surrounding fire departments around High Country to see what is required for membership. The results of the survey were included in the Business Managers written report. Roger stated the information is very helpful. Robb noted it was interesting that some of the chiefs from surrounding districts were concern that if requirement for firefighters kept going up, they might start to lose firefighters. The Chiefs stated in their opinion, the more requirements a department puts on rural mountain firefighters the fewer firefighters you will have, due to a smaller pool of people to choose from. Golden Gate Fire District was very happy with the contact and wants to keep lines of communications open. They also added they are considering dropping the pension program. Central City's comments were interesting because representatives from DOLA are coming to their meetings to teach different ways to provide incentives to help keep members. Roger asked Shelia to find out who that is and give that contact to Richard. Roger stated he found it interesting that a couple of districts have requirements for Firefighter I but they do not enforce it. Shelia stated that Golden Gate and Central City have the requirement but do not enforce it. Coal Creek is the only one that enforces the Firefighter I requirement and they have a 20% response requirement. Roger added they also require 48 hours of training. Shelia stated one of the common concerns among the Chiefs is the size of the pool they can draw firefighters from is small.

### **Station 6 documents**

Shelia went to the Gilpin Courthouse and picked up copies of the actual documents for Station 6 because there were questions about requirements added to the purchase of the property. Copies from the Commissioner minutes were also included. There are stipulations about putting something on that land but there is nothing about that having to happen in ten years, like previously reported from prior members.

## **FIRE CHIEFS' REPORT**

### **Training contract**

The training contract for Rene Macias has already been discussed.

### **Tires**

Richard stated he has done more research on the NFPA requirement to change tires every seven years. Rubber deterioration is impacted by extreme temperature variations and light exposure. No dealer will say our tires are safe. Richard proposed we change front tires on Tender 1 and 4 but not Tender 3. We will be mothballing Tender 3 after the new truck arrives. Richard also proposed to change all the tires on Engines 1, 2, and 3. He does not feel the tires on Engine 5 need to be changed because it is not used very much. Old Engine 4 is being stored for parts only and will not need new tires. This should cost about \$11,000 to purchase the tires and have someone come up to mount them. We may need to replace the split rims on the older trucks and that could cost an additional \$1000. Richard added this is not in the budget because he did not know about the NFPA requirement when the budget was being discussed. Robb stated that according to the Firehouse Forum similar issues are being raised; many of the comments stated

firefighters were not sure the standard fits all districts. Robb would like to see someone send our information to NFPA and see what they say. Richard feels the issue is liability, not the NFPA standard and that standard is a recommendation. Robb stated there is more to the issue than just the NFPA requirement to replace tires every seven years. If you take a tire that has been sitting out in the sun for two or three years and has 10,000 miles on it and you take a tire that is 15 years old, has been kept inside most of the time with only 1,000 miles, I'd bet on the tire that was stored inside. Richard said he could call the NFPA but he is sure what their answer is going to be. Robb contends the NFPA statement is a blanket statement and they cannot get away with that. Robb feels the district needs to come up with better criteria for buying tires. Richard stated he does not disagree but he has used other sources than the NFPA to come up with his recommendation. If the Board wants him to do more research, he will but the tire purchase he presented is still his recommendation. Roger stated the money has to come from somewhere in the budget, John replied that is correct but instead of ending up with \$143,000 in capital fund, you end up with \$131,000. Dale stated we should do what is necessary to protect the firefighters. He added a bigger issue would be what would happens if the district has a truck going down the road, blows a tire and takes out a civilian. Roger agreed with Dale's statement but added that could happen with new tires, too. Richard stated he is asking for a specific line item to be added to the budget for this year if the Board so chooses. Roger said a line item could be added but all it would show is negative numbers. Shelia said the accountant said the tire issue could be argued for the money to come out of capital replacement but that is not the best way. John moved to buy the tires up to \$12,000. Dale second. Robb would like to see a little more research. Roger wants to make sure these are aggressive mud and snow tires. Motion carried.

#### **Engine 4**

The new Engine 4 needs more equipment to make it operational; everything was taken off the old truck. The equipment list looked like it would be about \$10,000 but it is now looking to be around \$7,000. There was \$170,000 budgeted for that truck, we spent \$160,000. Can I spend the money left over from the 2008 money for this truck? Roger stated the money was in the 2008 budget to be spent for this truck, it is not listed in the 2009 budget. Richard added this is needed to complete the truck. Shelia stated she had this conversation with the accountant, also. It is possible to purchase these items this year and he can actually go back to the 2008 budget and make the adjustments so the money comes from there. That would change the 2008 final numbers. Roger asked Richard if the truck was non-operational without these items, Richard replied Engine 4 is operational, but it is not fully operational without these items. Roger stated it goes back to the same thing he said before; the money has to come from somewhere.

#### **Brush 1**

Richard stated this is a little different issue. This truck came after the budget was adopted. He did not know what would come with it and need to make it functional. The list includes high-pressure booster line hose, safari racks. It is possible the district actually paid more for a truck that was budgeted. It will cost about \$2000 to make it operational. A winch is requested but that can wait until later. Roger asked why they need safari racks. Richard said the racks would be on top of the truck to hold personal wildland gear. There is no extra room in the truck to hold gear like that. We may only need one because one was taken off the new maintenance truck, but it should be installed by Summit. What he is asking for right now is \$2,000 to get the hose, racks and suction hose to get the truck operational. Dale asked where the money would come from. Roger replied it is not budgeted that he can see, so something else will have to give within the budget. Richard stated it is possible the money can come from the \$10,000 left over from the KME truck since we are not going to need all that money to buy equipment for it. Roger asked if all the other trucks need safari racks, Richard replied he did not know. This was the recommendation from the members of that station. Richard said he could go back to Station 1 and clarify. Dale stated we are here for the firefighter so we should get what they need. Roger added we could spend all the

money until it gone, then we will not have any more money to spend. John moved to spend \$2000 on Brush 1, Dale second. Motion carried.

**Wedgwood tank**

Richard stated a draft test was conducted on the Wedgwood tank and they could not draft from it. He wanted to know if it was something that he should deal with or if someone else could handle it. Engine 2 was used for the test. Roger suggested Richard check with Mark because he has a couple of plans in mind.

Roger asked Richard if the pump problem on Brush 1 has been dealt with. Richard replied it was a matter of the pumping volume.

Roger asked if Richard had talked to Zane about the LifePak 1000 AEDs. Richard stated he still needs to talk to Zane. He is trying to talk to the medical director and get both Zane and Dr. Vellman on the same page and hoping for a meeting next week.

**NEW BUSINESS**

Open opportunity for inclusions

This item has been tabled until the March meeting.

**OPEN DISCUSSION**

John was asked to draft the letter to the Gilpin County Commissioners in support of leaving an ambulance at Station 2.

**NEXT MEETING**

March 18, 2009

**ADJOURNMENT**

**0014**

**Submitted by Gary Gain on March 18, 2009**

\_\_\_\_\_  
**Secretary of the Board**

\_\_\_\_\_  
**Date**